



Garthchester Realty

NOTICE TO ALL PONDFIELD RESIDENTS



Re: YOUR MANAGEMENT TEAM

We would like to help direct your call or electronic inquiry efficiently so that your requests can be resolved in a timely and professional manner.

For your convenience, a list of staff assigned to your building and phone extensions are as follows:

GARTHCHESTER TEAM @ 914-725-3600 (M-F 9:00am – 5:00pm):

- **Property Manager:** Rosemarie Sotero ext 115 rosemarie@garthchesterrealty.com
- **Maintenance & Billing:** Adele Frutkin ext 103 adele@garthchesterrealty.com
- **Alterations/Renovations:** Rosemarie Sotero ext 115 rosemarie@garthchesterrealty.com

AFTER BUSINESS HOURS & EMERGENCIES - Please call 866-246-0370**

****EMERGENCIES:** For issues that cannot wait 24 hours (such as a leak anywhere, front or side doors do not close properly, elevator not working, etc.).

Sincerely Yours,
Garthchester Realty
A/A/F 26 PONDFIELD ROAD W. OWNERS INC.