



Garthchester Realty

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666 Apartment Corp. – Selling “To Do’s”

Moving can be stressful! Here are some reminders on what to do when moving out of your apartment:

- Remove all personal items from the storage room.
- Remove your bike from the bike room.
- Clean and sweep your unit.
- Contact Management and the super at least 7 days before your planned move-out date to coordinate your move which includes submitting a refundable deposit and Certificate of Insurance (COI) from the movers of your choice.
- Notify the utility company that you will be moving out of your current unit.
- Update your mailing address to your new residence.
- Stop automatic payments (if applicable).
- Schedule a walkthrough with the super.



If you should have any questions or concerns, please contact Property Manager, Jenna Guiliano at jenna@garthchesterrealty.com or call the Assistant Property Manager, Steven Hegner at 914-725-3600 ext. 142