



Garthchester Realty

www.GarthchesterRealty.com

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PROCEDURES FOR OBTAINING A WAIVER OF RIGHT OF FIRST REFUSAL

PENNYBRIDGE MANOR CONDOMINIUM

Please submit the following directly to our office:

- A copy of the Contract of Sale.
- A check payable to Garthchester Realty in the amount of \$250.00. This is non-refundable.
- A check payable to Pennybridge Manor Condominium in the amount of \$500 from the seller, as a move-out deposit.
- A check payable to Pennybridge Manor Condominium in the amount of \$500 from the purchaser, as a move-in deposit.
- The attached acknowledgement of the rules and regulations signed by the purchaser(s).
- The Confidential Data Sheet completed by the purchaser(s).

PENNYBRIDGE MANOR CONDOMINIUM
1-73 Sunnyside Place
Irvington, NY 10533

TO: Prospective Unit Owners and
Prospective Tenants

FROM: Board of Managers

RE: Rules and Regulations

It is a requirement of the above condominium that anyone who is to live on the premises, or own a unit at the premises, must subscribe to the rules and regulations and by-laws of Pennybridge Manor Condominium.

As an acknowledgement of this and of the fact that you have read these rules and regulations, please sign your name below and give the date of your signature.

Dated: _____

CONFIDENTIAL DATA SHEET

UNIT NO. _____
Parking: Garage No. _____

Date: _____

OWNER: _____
Tenant: _____

Name: _____

Name: _____

Business: _____
Address: _____
Business Phone: _____
Home Phone: _____

Business: _____
Address: _____
Business Phone: _____

In Case of Emergency, Notify: _____
At (address) _____ Phone: _____
and/or _____
At (address) _____ Phone: _____

Children Living at Same Address:

Name: _____ Age: _____
Name: _____ Age: _____

Automobiles: (List all cars and place an "x" next to cars parked in garage)

Make: _____	Year: _____	Model: _____	Plate #: _____
Make: _____	Year: _____	Model: _____	Plate #: _____
Make: _____	Year: _____	Model: _____	Plate #: _____

NOTE: You are not required to give keys to the management, however, we reserve the right to enter any units for emergencies, and break-ins will be at the owner's expense. If you have provided an emergency key to a neighbor, please identify. _____

Alarms:

Burglar: _____ Connected to: Police: _____ Alarm Co.: _____

Fire: _____ Fire Dept.: _____ Alarm Co.: _____