

TANGLEWOOD GARDENS OWNERS CORP.

101 NORTH BROADWAY / 260 CHURCH STREET
WHITE PLAINS, NEW YORK 10603

PROPRIETARY LEASE, Paragraph 13, HOUSE RULES, As revised in
August, 2008, March, 2012, October 2012 and November, 2012, February 2013, December 2013, February
2017 and November 2022.

1. **Non-Obstruction of Hallways and Common Areas.** The public halls and interior and exterior stairways of the buildings shall not be obstructed or used for any purpose other than as an entrance to and exit from the apartments in the building. No laundry, sneaker/shoe racks, scooters, e-bicycle, bicycles, tricycles, baby carriages, doll carriages or other toys, flower pots/planters or any other object, may be left either permanently or temporarily in the public hallways, passageways, or in or on any indoor common hallways or entry stoops of Tanglewood Gardens, (the Complex). Trash may not be stored for any reason, for any period of time in the hallways or common areas of the building. Items left in the common areas will be considered abandoned and may be removed by building staff and the cost of such removal charged to the responsible party.
2. **Recreation.** There shall be no recreational activities conducted in, on, or around common areas, or in or on walkways, driveways and parking areas. This includes but is not limited to ball playing, swimming pools, skateboarding, etc. Shareholders are not permitted to barbeque anywhere on the complex. Children shall not play in the public halls, courts (including the planting areas therein), or stairways unless accompanied by a responsible adult. The corporation is not responsible for any injuries that result from recreational activities performed on the property.
3. **Items Hung from Doors, Windows or Sills.** No public hall or any other indoor or outdoor common area of the Complex shall be decorated or furnished by any resident. No item may be hung from the outside of any window, or placed upon the outside windowsills of any building, excepting properly installed air conditioners. Small amounts of holiday decor are permissible for a short duration around the time of the holiday. Articles of decoration that are determined by the Board to be offensive to shareholders or installed beyond an appropriate duration, will be required to be removed or will be removed and the cost charged to the responsible party.
4. **Noise.** No resident shall make or permit any disturbing noise in their apartment or any indoor or outdoor area of the Complex, or permit anything to be done therein, which will interfere with the rights, comfort, or convenience of other residents AT ANY TIME OF DAY OR NIGHT, including, but not limited to, playing excessively loud live or recorded music, or excessive and unreasonably loud and heavy walking, running, and jumping by residents and/or their guests. No resident shall play or allow to be played any live or recorded music, or operate or permit to be operated a television or radio between the hours of 11:00 p.m. through 9:00 a.m., the following morning if the same shall disturb or annoy other residents of the building.
5. **Renovations and repairs.** All construction and repair work must be approved by the Board of Directors. Any construction or repair work or other installation involving noise may be performed in apartments ONLY from 9:00 a.m. to 6:00 p.m., Monday through Friday and Saturday 9:00 a.m. to 3:00 p.m. No work shall be performed on legal holidays. All vendors/contractors are expected to check-in with superintendent and management before commencing work; failure to do so will incur a fine. All vendors/contractors must provide proof of insurance identifying the Cooperative as an additional insured party. Any construction or repairs to apartments, including but not limited to opening walls, electrical and plumbing work, requires the prior consent of the Board of Directors, which consent shall only be considered if the work to be done is performed by licensed and insured contractors, who have obtained appropriate municipal permits, and consent is obtained pursuant to the alteration policy adopted by the Board pursuant to Paragraph 21 of the Proprietary Lease.

alterations being required to return to the original state at the shareholder's expense.

- a. **Shareholders are responsible for verifying whether or not a permit is required from the White Plains Department of Buildings for any work being completed in a unit.**

Board Approval is NOT REQUIRED	Board Approval IS REQUIRED
<p><u>Required of Shareholder:</u></p> <p>No consent of the Board is required, but Management and staff <u>must</u> be informed of the planned work and schedule.</p> <p><u>Minor repairs by shareholder:</u> Painting, decorating, installing wallpaper, curtains and blinds, and similar minor work.</p> <p><u>Shelves and cabinets by shareholder:</u> Installing or replacing any shelving, cabinets or any other carpentry work may be done by the share- holder, provided these have NO CONNECTION to any plumbing, gas lines or electric wiring and/or do not involve alteration of a wall.</p> <p><u>Limited floor work by shareholder:</u></p> <ul style="list-style-type: none"> • Installing or replacing carpet in any room • Installing or replacing linoleum or tile floor in the kitchen <p>NO WORK ON WOOD FLOORS and NO WORK OF ANY KIND ON BATHROOM FLOORS is allowed by shareholder (a licensed and insured contractor must be used).</p> <p>If professionals are hired to do work described above, they must register with the building staff on the first day when they come to work and before any work is performed in an apartment.</p>	<p><u>Required of Shareholder:</u></p> <p>Completed Alteration / Renovation Application with necessary documents and applicable renovation deposit is required along with Board consent.</p> <p>Repairs, replacement or installation of any cabinets or anything that has a connection to:</p> <ul style="list-style-type: none"> • Plumbing or plumbing fixtures • Electrical wires or electrical fixtures • Gas lines or gas fixtures • Heating or heating fixtures • Stove or dishwasher <p><u>Bathroom remodeling, including:</u></p> <ul style="list-style-type: none"> • Floor repair or replacement • Tile installation • Toilet, bathtub or shower repairs or installations • Any work relating to plumbing or fixtures • Any work relating to walls or floors with tile <p><u>Kitchen renovations</u></p> <p><u>Replacement or refinishing of hardwood floors.</u></p> <p><u>Installations, partitions or any other revisions to walls.</u></p>

6. **Appliances.** Shareholders are allowed to install energy efficient dishwashers or refrigerators with automatic icemakers in their units. However, Shareholders as responsible for all water caused damages related to their appliance, fixtures and equipment, regardless of, where the damage occurs (i.e. their neighbors' kitchen/walls/floors etc.), including full payment to repair all damages caused in their unit, to the Complex, and to their neighbors' unit. Responsibility will be on a strict liability basis, regardless of fault, negligence, or whether or not the causing shareholder's homeowner's insurance policy will cover the loss. **Heating valves and radiators are shareholders responsibility.**

- a. **Air Conditioners.** Shareholders may operate up to two air conditioners in their respective unit, that have been properly and safely installed, having a maximum aggregate rated [output of up to 11,000 BTUs] [power consumption of 12 amps]. Shareholders may have three (3) air conditioners within their unit, properly and safely installed, but may only operate up to two (2) at any given time. Shareholders violating this policy will be assessed an electrical charge reimbursement fee, an administrative fee and any cost incurred by the Corporation to restore service or to repair damage to any unit or to the common elements caused by such over-use. Air conditioners may not

p.m. Monday through Friday and 9:00 a.m. and 3:00 p.m. on Saturday. Moving in or out of the Complex is not allowed on Sundays or holidays. The Superintendent or Managing Agent must be informed of any proposed move into or out of the Complex in writing at least 24 hours in advance by the shareholder. Unauthorized moves are subject to a charge of \$1,000.

- a. All Shareholders must submit a check in the sum of \$300 to the cooperative's Managing Agent prior to moving into or out of the Complex, all of which is a non-refundable fee. Such Shareholder shall also be required to pay for any damages to the Complex's common areas caused by the move or for violating the times or dates of permissible moves. The actual cost of repair for any damages will be assessed to the maintenance account for the unit.
8. **Signs.** No sign, notice, advertisement, or illumination shall be inscribed, placed, or exposed on or at any window or other part of the building, except such as shall be approved in writing by the Board of Directors.
9. **Garbage.** Garbage must be contained in secured plastic bags and placed by residents in the designated areas located on the premises. Waste from construction projects and carpet removal is the responsibility of the shareholder; articles should not be left outside of the dumpsters (i.e. electronics, mattresses, and large furniture). Current regulations promulgated by the City of White Plains are attached hereto and expressly incorporated herein, which regulations may change from time to time. If the Cooperative incurs any fee, cost or violation relating to improperly disposed of garbage, or in properly disposing of garbage inappropriately discarded by a shareholder or resident, the costs related thereto shall be assessed to the responsible party.
10. **Recycling.** Pursuant to recycling laws and regulations of the City of White Plains, as same may be amended from time to time, all residents must recycle glass, cans, plastics, and paper. Recycling must be deposited by residents directly into one of the recycling receptacles located in the designated areas on the premises, for pickup by the City. Current regulations promulgated by the City of White Plains are attached hereto and expressly incorporated herein, which regulations may change from time to time. Boxes should be broken down prior to disposal and broken items should be properly labeled and secured. If the Cooperative incurs any fee, cost or violation relating to improperly disposed of recycling, or in properly disposing of recyclable materials inappropriately discarded by a shareholder or resident, the costs related thereto shall be assessed to the responsible party.
11. **Parking/Garages.**
 - a. Parking is a fully revocable privilege subject to the Board's sole discretion. Only one car per licensed resident driver per apartment, up to a maximum of two cars per apartment, are eligible for permanent parking assignment while the assignee is a resident of the premises. Special temporary assignments may be made as the availability of excess spaces allow, which temporary assignments shall be withdrawn in the reverse order of the date of their assignment as necessary. Garages/spaces will be assigned and hanging tags will be issued to residents after registering their car(s) with the Managing Agent, completed by the submission of adequate residency proof, and the execution for each such assignment of a license agreement in such form as is determined by the Board of Directors. Fees for such parking assignments shall be determined by the Board of Directors, are chargeable without apportionment only on a month-to-month basis, and shall be determined by the type of space assigned (large garage, garage, and outdoors) and by the type of assignment (permanent or special). Parking fees shall be considered additional maintenance collectible as if it were maintenance owed under the proprietary lease. Outdoor spaces or garages are available on a first-come/first served basis by written request to the Managing Agent only. Verbal requests will not be accepted. A waiting list for available parking will be kept by the Managing Agent as overseen by the Board of Directors. Any car which is improperly parked may be subject to towing and/or booting without notice and parking privileges for

must vacate and release their parking spaces. Parking spaces and permits ARE NOT transferable, i.e., when selling or renting a unit, possession of the seller's parking space automatically reverts back to the Complex for reassignment. Please obey the speed limit when entering the parking lot. Parking tags must be renewed annually with all supporting documents (driver's license, registration and proof of insurance). Any garage or parking space without a vehicle for 45 days will revert back to the coop to be reassigned. Garages are not to be used for storage of any personal belongings other than a functioning, registered and insured automobile. Any hoarding or failure to keep the garage clean and free of garbage will result in garage privileges being revoked. Any issues with rodents in the garage or if a shareholder is found to have hoarding or garbage will incur a fine and the shareholder will bear the responsibility of the exterminator fees.

b. Visitor Parking. The Complex can currently provide a limited number of visitor parking spaces, located in the 260 Church Street North Lot and in the 101 North Broadway Lot. Visitor spaces will be converted to assigned spaces as those spaces are needed. Only guests of residents of the Complex may use visitor spaces. Any vehicle known to park more than 2 days a week in the visitor spaces will be regarded as a resident and, thus, abusing visitor parking privileges. Such vehicles will be towed/booted and administration fees will also be applied to the offending shareholder's account. Should a visitor be on the premises more than 2 days, written notification of the license plate and anticipated duration of visit must be sent to the Managing Agent before the visitor arrives to the Complex. Shareholder may not park overnight in visitor parking. There is ample parking on both Church Street and North Broadway, which is allowable until 2 a.m. daily. Guests not staying overnight are requested to park on the street. Neither assigned space vehicles nor garage registered vehicles are allowed to use visitor spaces at any time, and will be subject to towing if parked in a visitor space. **NO COMMERCIAL VEHICLES ARE ALLOWED TO PARK ANYWHERE IN THE COMPLEX**, except for contractors' vehicles lawfully parked while performing work. Visitor parking is not allowed during snow emergencies or when snow is anticipated.

c. No Parking Zone. Parking in areas designated as no parking zones is prohibited. Such vehicles will be towed and administration fees will also be applied to the offending shareholder's account.

d. Any abuse of parking rules or defaults under the Proprietary Lease may subject any resident of the unit to revocation of parking privileges for the entire unit. In addition to any other remedy available, shareholders who are in arrears in payment of maintenance or parking fees will be subject to revocation of their parking privileges as determined by the Board of Directors.

e. Booting & Towing. Parking rules are to be strictly followed, in order to avoid unnecessary booting or towing. Booting or towing will be at the vehicle owner's expense. The Co-operative **does not** receive any part of the booting or towing fee. The Co-operative is not responsible for reimbursement of the fee or any damages incurred during booting or towing.

12. Pets. No animal, including without limitation, dogs, cats, birds, fish, reptiles, snakes or insects, rabbits, ferrets, guinea pigs, hamsters, etc., shall be kept or harbored in the premises permanently or temporarily, including visitors, unless the same in each instance be expressly permitted by resolution of the Board of Directors and evidenced in a writing executed by the Board of Directors and under such conditions as the Board may require, and based upon a written application and following procedures as set by the Board from time to time. Consent to harbor a dog may be granted by the Board in otherwise appropriate cases, subject to breed restrictions in the Board's sole discretion, to a household or unit, to harbor one dog only and limited to a dog whose weight at maturity will not exceed sixty (60) pounds. In the event of multiple pet requests from the same unit, a maximum of one dog and one cat, or two cats may

not be permitted in or on the common areas of the premises or grounds at any time unless carried or on a leash not exceeding twelve feet in length.

- a. Fees: Consent for the harboring of cats or dogs within the guidelines of this rule is subject to an administrative maintenance charge. Fees are set at \$120.00 per annum for any dog and \$60.00 per annum per cat, and said administrative charges may be assessed in a lump semi-annually or charged monthly to the Shareholder's account in the Board's discretion.
 - b. Dogs, when walked, shall be curbed and their owners shall clean up after the animal in accordance with City ordinances. Specific areas of the property may be set aside for walking or exercising an outdoor animal, and only those areas may be used to walk or exercise a permitted animal. A failure to observe any rules involving pets, or the creation of offensive odors or noise or a health or safety threat shall constitute grounds for declaring the offending pet a nuisance, and revocation of any consent given hereunder.
 - c. No birds or animals shall be fed from the windowsills, court spaces or other portions of the building or on the sidewalks or driveways.
 - d. The Corporation shall not permit, under any circumstances, the harboring or visitation of any dog which is or contains the following breeds: Akita, Alaskan Malamute, American Staffordshire Terrier, Bull Terrier, Chow Chow, Doberman Pinscher, German Shepherd, Miniature Bull Terrier, Pit Bull, Presa Canario, Rottweiler, Siberian Husky and Staffordshire Bull Terrier or any other type of similar dog or mixed breed which may have vicious or violent propensities, as determined by the Board of Directors upon the advice of the Corporation's insurance carrier, in its sole discretion. These restrictions are not exclusive, and may be amended from time to time upon any application for consent to harbor a dog at the premises, in the Board's sole discretion. Notwithstanding the aforesaid, the Board may, in its absolute discretion, consider and approve on a case by case basis, an application to harbor a maximum of two (2) dogs of a miniature or toy breed, where the combined weight at maturity of the two (2) dogs does not exceed twenty (20) pounds.
 - e. **If a pet is noted to be aggressive or if any shareholder is found to be harboring an animal on the premises without first applying for and obtaining permission to do so by the Board of Directors, they shall be sent a legal notice demanding the removal of said animal. No warnings will be given and the shareholder will assume all legal costs.**
 - f. In addition to any other remedy the Lessor may impose, any shareholder who fails to clean up after their pet relieves itself (urinate/defecate etc.) on the premises, shall be subject to an administrative surcharge. Said administrative charge shall be deemed additional maintenance and collectable as such. Repeated failure to clean up may result in withdrawal of any previous consent granted and an order to remove the animal.
13. **Antennas.** No radio or television aerial/antenna shall be attached to or hung from the exterior of the building without the prior written consent of the Board of Directors. No satellite dish shall be installed except if it is in full compliance with all FCC Regulations.
14. **Laundry Rooms.** Washing machines and dryers are provided as a convenience and are used at a resident's own risk. LAUNDRY ROOM DOORS MUST BE KEPT CLOSED AT ALL TIMES for safety reasons. There is no smoking in the laundry room at any time. The hours for use are Monday through Friday 7:00 a.m. to 10:00 p.m. and Saturday and Sunday 8:00 a.m. to 10:00 p.m. The last load of clothes must be in the washing machine at 8:30 p.m. Laundry should not remain on clothes line for longer than 24 hours. Shareholders are not permitted to operate a washing machine or dryer in an apartment. Use of the laundry facilities by non-residents is NOT permitted. Shareholders who violate this policy will be assessed an administrative fee.
15. **Storage Rooms.** Storage rooms are located in Buildings 2 and 4. Residents may store reasonable amounts of personal property in the storage rooms, provided the items stored do not violate applicable White Plains fire safety rules including, but not limited to combustible, volatile, or explosive materials such as paint, gasoline, paper, cardboard, etc. Each shareholder may use no more than a 5'X4' area and

motor vehicles and may not be used for storage of other personal property. Building 3 provides a room for bicycle storage. Each shareholder is allowed two bicycles to be stored at no cost. Each additional bicycle is subject to a \$10 annual fee. No more than 4 bikes total are allowed. All storage is at the shareholder's sole risk. The Cooperative is not liable for any loss or damage to vehicles or property in garages or the storage room from any source or cause whatsoever. Any and all items stored in any storage areas are subject to removal at the Board's sole discretion upon twenty four hours notice to the responsible party. Items not removed within such twenty four hours may be removed by the Cooperative at the cost and expense of the responsible party.

16. **Safety.** All entrance doors, laundry and storage room doors, and garage doors **MUST BE LEFT CLOSED AND LOCKED AT ALL TIMES.** These doors may not be propped or tied open at any time for any reason.
17. **Exterminating.** The Managing Agent, and any contractor or workman authorized by the Board of Directors, may enter any apartment on prior notice to the Shareholder/resident, for the purpose of taking measures as may be necessary to control or exterminate any vermin, insects, or other pests or to investigate any claim of damage to that unit or that the unit is the source of damage being caused to another unit or the common areas of the Complex and/or repair such source of damage. It is mandatory that all shareholders have their unit treated twice annually, regardless if there is a need. Sign-up sheets will be posted in common areas. Any unit found to be hoarding and causing pest problems in the building will incur a fine and be responsible for the exterminator fees to rid the building of pest issues.
18. **Rugs.** 80% of the floors in each room or area of a unit, except kitchens, bathrooms and closets, must be covered with suitable, noise-reducing rugs/carpeting and padding. Apartments may be inspected to ensure compliance with this requirement.
19. **E-Bikes and Scooters.** Shareholders and visitors may not keep or charge e-bikes or scooters in apartments or in common areas of buildings.
20. **Tours.** Exhibitions, Etc. No group tour or exhibition of any unit or its contents shall be conducted, nor shall any auction or sale be held in any unit without the prior written consent of the Board of Directors. Real estate "Open Houses" are an exception to this rule.
21. **Complaints.** Complaints must be made in writing, dated and signed, to the Managing Agent. No oral complaints will be addressed or responded to.
22. **Work Orders.** Shareholders/residents shall inform the Management Company of any repairs that need to be done at the Complex, including repairs to units for which Shareholders are responsible. If the Maintenance Staff performs a repair for which a Shareholder is responsible, the Managing Agent will bill the Shareholder for the repair service, plus any expenses actually incurred by the Lessor. Work Order forms are located next to the Superintendent's shop as well as in each laundry room and should be submitted to the Managing Agent.
23. **Employees.** No employee of the Complex may be used by any Shareholder or resident for the private business of that Shareholder or resident, nor shall any employee be sent out of the Complex on any private business of a Shareholder or resident.
24. **Smoking.** The interior common areas of the premises are designated as smoke free zones, and Smoking of any kind or substance is not allowed in any hallway, laundry room, or other indoor common area, including walkways, parking areas, garages and within 50 feet of any residential building. Smoking ODOR must be kept within the confines of your apartment.
25. **Homeowner's Insurance.** All shareholders must obtain and continually maintain comprehensive liability and casualty insurance covering their respective units. Shareholders who are subleasing their apartments are required to carry additional insurance on their policy covering the unit as a rental apartment. It is strongly recommended that subtenants carry renter's insurance to protect their personal property inside the apartment. Any questions about required coverage should be directed to the Co-op's Management Company. Shareholders shall provide the Cooperative with proof of such insurance upon request and at least annually.
26. **Leaks.** Any issues with leaks between shareholders are to be reported to the superintendent and

plumber will inspect the damage and determine fault. The Corporation is only responsible for leaks that originate from plumbing within the walls.

27. **Background Checks.** All shareholders and residents are required to submit to a background check and for the security and fairness to the residents the same standards are required for any additional person. Visitors are limited to fourteen days. Any occupant or visitor staying over fourteen days will be seen as a resident and a background check will be requested; all associated fees are the responsibility of the shareholder.
28. **Schedule of Charges.** In accordance with the Corporation's Proprietary Lease and House Rules, the Board of Directors hereby sets forth the Corporation's policy for imposing disciplinary actions and charges/fines in connection with violations of the Corporation's governing documents.

Each shareholder is responsible for complying with the Corporation's governing documents. Shareholders are further responsible for ensuring their subtenants, **guests** and family members comply with the governing documents. In the case of violations committed by guests or unit occupants who are not residents, the Board of Directors shall notify the shareholder in writing of the nature of the violation. Any fines for non-compliance or reimbursement shall be imposed against the shareholder and secured by the Corporation's lien against the shares.

Shareholders shall be liable for their own fines and for fines assessed against their guests and unit occupants. A fine or charge must be paid by the shareholder within thirty (30) days of the assessment of the fine. If the shareholder fails to pay within thirty (30) days after the fine is assessed, the fine shall be deemed a common charge assessable against the unit.

The schedule of charges shall be sent to all shareholders and the Board of Directors reserves the right to establish a new schedule at any time after notice is provided to shareholders. This list of violations and charges is **not** inclusive. The Board reserves the right to increase, decrease or modify the financial charge for any of these violations as well as to add other violations and their corresponding charges as it deems necessary and as it, in its sole discretion, deems appropriate in any individual case. Effective December 1, 2022, the following fines have been instituted by the Board of Directors:

Schedule of Fines

	<u>1st Offense</u>	<u>2nd Offense</u>	<u>3rd Offense</u>
Late payment of maintenance or assessment (per management)			
Alterations / contractors, Unauthorized	\$250.00 (+damages)	\$500.00 (+damages)	\$1000.00 (+damages)
Ball Playing/Skateboarding, Unauthorized	\$50.00	\$200.00	\$500.00
Dumping, Illegal	\$150.00 (+fines)	\$400.00 (+fines)	\$750.00 (+fines)
Floor Covering, Improper	\$150.00	\$400.00	\$750.00
Hallways, Obstructed	\$150.00	\$400.00	\$750.00
Parking, Illegal	\$150.00	\$400.00	\$750.00
Moving			
- Improper Time	\$150.00	\$400.00	\$750.00

- Lack of Notification	\$150.00	\$400.00	\$750.00
Stored Items, Illegal	\$150.00	\$400.00	\$750.00
Trash Disposal, Improper	\$75.00	\$200.00	\$400.00
Transient occupancy/guest Violations (per day)	\$150.00	\$300.00	\$600.00
General Rule Violation (for the violation of any rules not specified herein)	\$150.00	\$200.00	\$400.00
Refusal to Remove Vehicle for Plowing	\$150.00		
Sublet, Illegal (per month)	\$2000.00 (+legal fees)		
Harboring of pet without approval (per day)	\$25.00		
Failure to remove canine waste - urination/defecation on property (per incident)	\$75.00		

29. **Revocation of Consents or Approvals.** Any consent or approval given under these House Rules by the Board of Directors shall be revocable at any time for any reason.
30. **Violations.** In addition to any other remedy provided for in the Proprietary Lease or herein for any default under these rules or the Proprietary Lease, a violation of these rules may subject the account of the shareholder from whose unit the offending conduct occurs, or in which the offending actor resides or is visiting, to an administrative cost recovery charge to reimburse the Lessor Corporation for expenses known and unknown, whether paid or not, for the costs of correcting the violation, repairing the property, and or notifying the offender of the violation, as liquidated damages, the exact amount of any damages being difficult or impossible to ascertain. Children are not to play ball in any of the common areas.

Revised by Resolution of the Board of Directors

August 2008

March 2012

October 2012

November 2012

February 2013

December 2013

February 2017

November 2022

A violation of any of these House Rules shall be deemed a material (not de minimis) violation of the Proprietary Lease which may result in termination thereof and the commencement of legal proceedings

TANGLEWOOD GARDENS OWNERS CORP.

PET REGISTRATION FORM & PET POLICY

Shareholder's Name: _____

Address/Unit: _____

Phone: _____

Relationship of applicant to shareholder: _____

PROPOSED PET INFORMATION: (Circle one) Dog Cat Other - _____

Name: _____

Age: _____

Breed(s): _____ Coloring: _____

Size (Height and present weight): _____

License (Issuing Jurisdiction, License # and date): _____

Vaccination Documentation: (Indicate all current shots and vaccinations appropriate to type of animal)

SERVICE DOG CERTIFICATION: (Circle one) Service Therapy

Certificate Status: _____

Granting Authority: _____

Address of Granting Authority: _____

Date of Certification: _____

Pets are expected to be present at the interview

(ATTACH PHOTO OF PROPOSED PET BELOW)

TANGLEWOOD GARDENS OWNERS CORP.

101 NORTH BROADWAY / 260 CHURCH STREET

WHITE PLAINS, NEW YORK 10603

- 12. Pets.** No animal, including without limitation, dogs, cats, birds, fish, reptiles, snakes or insects, rabbits, ferrets, guinea pigs, hamsters, etc., shall be kept or harbored in the premises permanently, temporarily, including visitors, unless the same in each instance be expressly permitted by resolution of the Board of Directors and evidenced in a writing executed by the Board of Directors and under such conditions as the Board may require, and based upon a written application and following procedures as set by the Board from time to time. Consent to harbor a dog may be granted by the Board in otherwise appropriate cases, subject to breed restrictions in the Board's sole discretion, to a household or unit, to harbor one dog only and limited to a dog whose weight at maturity will not exceed sixty (60) pounds. In the event of multiple pet requests from the same unit, a maximum of one dog and one cat, or two cats may be harbored at any one time. Visiting dogs and cats (harbored for a period in excess of three days) are not permitted in excess of these rules. Written notification of the type of animal and its anticipated duration of visit must be sent to the Managing Agent before the visiting animal is brought to the Complex. Dogs shall not be permitted in or on the common areas of the premises or grounds at any time unless carried or on a leash not exceeding twelve feet in length.
- a. Fees: Consent for the harboring of cats or dogs within the guidelines of this rule is subject to an administrative maintenance charge. Fees are set at \$120.00 per annum for any dog and \$60.00 per annum per cat, and said administrative charges may be assessed in a lump semi- annually or charged monthly to the Shareholder's account in the Board's discretion.
 - b. Dogs, when walked, shall be curbed and their owners shall clean up after the animal in accordance with City ordinances. Specific areas of the property may be set aside for walking or exercising an outdoor animal, and only those areas may be used to walk or exercise a permitted animal. A repeated failure to observe any rules involving pets, or the creation of constant offensive odors or noise or a health or safety threat may constitute grounds for declaring the offending pet a nuisance, and revocation of any consent given hereunder.
 - c. No birds or animals shall be fed from the windowsills, court spaces or other portions of the building or on the sidewalks or driveways.
 - d. The Corporation shall not permit, under any circumstances, the harboring or visitation of any dog which is or contains the following breeds: Akita, Alaskan Malamute, American Staffordshire Terrier, Bull Terrier, Chow Chow, Doberman Pinscher, German Shepherd, Miniature Bull Terrier, Pit Bull, Presa Canario, Rottweiler, Siberian Husky and Staffordshire Bull Terrier or any other type of similar dog or mixed breed which may have vicious or violent propensities, as determined by the Board of Directors upon the advice of the Corporation's insurance carrier, in its sole discretion. These restrictions are not exclusive, and may be amended from time to time upon any application for consent to harbor a dog at the premises, in the Board's sole discretion. Notwithstanding the aforesaid, the Board may, in its absolute discretion, consider and approve on a case by case basis, an application to harbor a maximum of two (2) dogs of a miniature or toy breed, where the combined weight at

maturity of the two (2) dogs does not exceed twenty (20) pounds.

- e. **Any shareholder who keeps or harbors an animal in the premises without first applying for and obtaining permission to do so by the Board of Directors, shall be sent a legal notice demanding the removal of said animal. No warnings will be given and the shareholder will assume all legal costs.**
- f. In addition to any other remedy the Lessor may impose, any shareholder who fails to clean up after their pet relieves itself (urinate/defecate etc.) on the premises, shall be subject to a fine. Said administrative charge shall be deemed additional maintenance and collectable as such. Repeated failure to clean up may result in withdrawal of any previous consent granted and an order to remove the animal.

COOPERATIVE ADMISSION APPLICATION

I/We have provided the information contained in this Application in order to induce the Board of Directors to favorably consider my/our Application to purchase/sublet the subject apartment. I/We represent that all information provided is true and accurate and I/we further represent that I/we accept responsibility for any misrepresentations herein which may be, or cause to be a default of my/our Proprietary Lease and the Corporations By-laws.

The applicant(s) herein understand the information, which has been provided herein, will be verified and the Corporation is herein given express permission to contact and inquire of any of the firms or individuals, credit references or employers, Landlord's or mortgage banks. Applicant(s) also understand that a credit report will be obtained to verify credit information and Applicant expressly authorizes such an investigation. This authorization shall satisfy all of the requirements of Section 606 of the Fair Credit Reporting Act.

In applying for Consent to this proposed sale/sublet, the applicant(s) understand that such consent is required by the terms of the Proprietary Lease. The applicant(s) also understand that the information provided is essential to this Application and the Board of Directors is relying on the accuracy of the information provided to make their decision. Any misstatements or false statements will be deemed grounds for denial of the Application.

Applicant(s) are aware that the subject Cooperative Unit is sold "as is" and the Corporation is not obligated to make any repairs, alterations or decorations. Applicant(s) acknowledge the purchaser or renter of a cooperative apartment takes subject to the provisions of the Proprietary Lease and Bylaws and assumes all of the Seller's obligations there under is obligated to sign such documents to accomplish such purpose as the Corporation's Transfer Agent may require.

The Board of Directors reserves the right to request any additional information that it considers pertinent and this Application will not be deemed submitted until all requested information has been provided.

Applicant(s) represent that I/we are over eighteen (18) years of age and will purchase/rent these shares for my/our own account and not for any other Individual, Corporation, Partnership, Trust, or any other entity.

Applicant(s) understand that this Application is not binding on the Corporation, or its Agent(s), and that the fee paid for this Application is not refundable if the Application is denied or withdrawn for any reason.

Applicant(s) understand and agree that any information obtained by the Corporation or its Agent(s), either submitted by the Applicant or obtained directly by the Corporation, whether original or copy, shall be the property of the Corporation and will not be returned whether the Application is approved or denied.

Signature of Applicant

Date

Signature of Applicant

Date

ACCESS AGREEMENT

APARTMENT # _____

ADDRESS: _____

The undersigned Applicant represents that I/We are aware that the Proprietary Lease Agreement allows for the Cooperation (the Lessor) to have all the apartment entrance door keys to my/our apartment at all times.

While the Corporation is not responsible for the loss or misuse of these keys, the Corporation has provided a secure area for the retention of these keys and they are to be utilized in the case of an emergency only and only after all attempts to contact the residents have been exhausted.

By my/our acknowledgement of this form, I/We herein agree that I/We will supply a complete set of keys to my/our apartment to the Superintendent immediately. If any lock is altered or changed any time thereafter, I/We will notify the Superintendent and immediately provide a new key thereto.

Signature

Date

Signature

Date

RENOVATIONS – REMODELING – CONSTRUCTION

POLICY & RULES

NON-SUBSTANTIAL JOBS

This category includes cosmetic work such as painting, plastering, floor sanding and the installation of carpet and floor tile. Non-substantial jobs are generally those that could not predictably affect the heating, plumbing, and electrical or structural systems of the building.

Any Owner who plans to have a non-substantial job performed in their apartment must notify (in writing) the Managing Agent and notify (verbally) the Superintendent of the scope of work to be performed and the dates on which the work will be performed. No work can be commenced without the written approval of the Managing Agent prior to commencement. This includes any of the aforementioned work even if the Shareholder intends to physically perform this work themselves.

Any Owner who has a non-substantial job performed in their apartment must comply with the following rules:

1. Workers can only be in the building between the hours **8:00 am to 5:00 pm Monday through Friday**. Work shall not be performed on **Saturdays, Sundays or Holidays** (except for quiet work which is self-contained within the apartment). No work that can create noise or otherwise disturb neighbors shall be performed before 9:30 am.
2. Workers must check in and out with the Superintendent on a daily basis. All workers must enter and exit through the basement, garage or service entrance where possible and may not use the front lobby door.
3. Workers must clean up on a daily basis all dust and debris the job creates anywhere in the building (outside of apartment) i.e. elevators, halls, basement, and must remove all debris from the building on daily basis. Debris may not be deposited with the trash or in building disposal areas or left for municipal pick-up.
4. Workers may not store their tools, equipment or supplies in the basement, halls or any other common areas.
5. Workers must protect the elevator or halls and stairs from scratching or other marring by using either pads or construction paper. Hallway floors must be similarly protected.

SUBSTANTIAL JOBS

This category includes any work that involves the removal and/or installation of electrical wiring or equipment, plumbing equipment (inclusive of toilets, sinks, vanity cabinets, kitchen equipment or the demolition or alteration of interior unit walls (even if nonstructural). Any partial or complete kitchen or bathroom renovations are considered substantial.

If an Owner is uncertain whether a particular job is substantial or non-substantial, it is the Owner's responsibility to request a written opinion from the Managing Agent.

If a job is a substantial, Rules 1 through 5 set forth herein, must be complied with and, in addition, the Shareholder must comply with the following Rules:

6. The Managing Agent **must approve the Contractor** you wish to retain to perform the work. (There have been instances where Contractors have caused damage to the building systems and have failed to adhere to procedures intended to protect the building and its residents).
7. The Owner must submit the following documents to the Managing Agent. After the Managing Agent has reviewed the documents, you will be advised, in writing, of approval, denial or a request for additional documentation: **(The Managing Agents written approval must be obtained prior to the commencement of any alteration or improvement.)**
 - a) A detailed, written statement describing the scope of work.
 - b) A set of legible plans for the job, signed by a licensed Architect or Engineer.
 - c) A copy of the Rules signed by the Shareholder and Contractor,
 - d) Complete copies of all Contracts made with the Contractors and Suppliers. Any and all Contractors must be licensed and a copy of that license must also be submitted. General Contractors may not perform plumbing or electrical work without them having required licenses and must submit same.
 - e) A Certificate of Insurance evidencing Personal Liability, Property Damage, Employee's Liability and Worker's Compensation coverage in an amount not less than \$1,000,000.00. Certificates will name the Corporation, the Managing Agent and the Shareholder as co-insureds. Each Certificate shall state that the coverage may not be terminated without ten (10) days prior written notice of their termination to the Managing Agent. A Certificate is required for each Contractor and Sub-Contractor.
 - f) A written statement indicating whether any other apartments will be affected by the job (i.e. water, heating or electrical shut off) and, if so, which apartments, in what way, and for how long will be affected. Any aforementioned shut off

requires at least a twenty four (24) hour prior notice to any and all affected residents, Managing Agent and Superintendent.

- g) If, by Law, Statute or Code, the proposed work requires the prior approval of government agencies and the issuance of a Permit, you must submit copies of all Permits and Applications for those Permits.
- h) If, in the sole discretion of the Managing Agent, an Engineer must be engaged to review any submission, the cost thereof shall be charged back to the unit owner.
- i) A refundable (if there has been no damage or violation of these Rules) renovation deposit in an amount up to \$1,000.00 may be requested and must be rendered prior to written approval being granted.

Any violations of the Rules herein set forth will subject the owner to a fine of up to \$1,000.00 (amount to be set by the Managing Agent depending on the severity of the violation and at the Managing Agents sole discretion)

If an Owner, or their Contractors, violates any of the Rules herein set forth, or if the Managing Agent, in his sole discretion, determines that a job is being performed in an unsafe manner, or if the Scope of Work has been or will be exceeded, the Corporation reserves the right to withdraw any written approval and to stop all work at any time, and shall incur no liability if they do so.

I/We have reviewed and understand the Rules herein contained and agree to abide by all of the provisions contained therein.

(Signature)

(Date)

(Address)

(Apartment)

CHECK REQUISITION FORM

TO: _____

DATE: _____, 2025

PROPERTY: _____

PAY TO: _____

RE: _____

AMOUNT: _____

APPROVED BY: _____

CODE: _____

SPECIAL INSTRUCTIONS: _____

TANGLEWOOD GARDENS OWNERS CORP.

PARKING SPACE AGREEMENT

THIS AGREEMENT (hereinafter also referred to as the "Lease") made the _____ day of _____, 2025, by and between **TANGLEWOOD GARDENS OWNERS CORP.** with a principal address at 101 North Broadway, White Plains, New York 10601 (hereinafter referred to as "Lessor"), and _____, Apartment Number _____, Building # _____; (hereinafter referred to as "Lessee"). The Lessor and Lessee are hereinafter collectively referred to as the ("Parties").

W I T N E S S E T H :

That the Lessor hereby leases to the Lessee, and the Lessee hereby hires from the Lessor, a parking space (the "Parking Space") as assigned from time to time by the Board of Directors or the Managing Agent of the Lessor, (the "Premises"), for the parking of one (1) duly registered, non-commercial, passenger vehicle (the "Automobile" or "Vehicle") in the Premises.

The Lessee also agrees to the following:

1. The rent to be paid by the Lessee to the Lessor for the use of the Parking Space shall be the sum of _____ DOLLARS (\$_____) per month payable in advance on the first day of each and every month. The term of this Lease shall commence on _____, 20____, and shall be for a period of thirty (30) days.

2. This Agreement is strictly personal and no rights hereunder may be transferred, assigned, reassigned, sublet or underlet by the Lessee. The Lessee shall not permit or allow another to park in the Parking Space without the prior written permission of the Lessor, and the Lessee is prohibited from subletting, underletting, transferring, assigning or reassigning the lease.

3. The Lessor reserves the right to relocate, move, reassign and reallocate the Parking Space and/or any other Space in the Premises. The Lessor shall at all times have the privilege of relocating or moving the Lessee's Automobile within or without of the Premises as in the Lessor's judgment may be necessary or reasonable in an emergency, or to effectuate repairs or to facilitate the proper transaction of the Premises.

4. **The Lessor shall, at no time, be liable for any loss, theft or damage of the Lessee's Automobile or of any part thereof, or any property contained therein, and the Lessee does hereby expressly exempt, waive and release the Lessor of and from any liability for such loss, theft or damage. The parking of the Automobile will be completely at the Lessee's own risk. If there is any loss, theft or damage to the Automobile or anything in the Automobile as a result of any cause, including but not limited to criminal acts or vandalism, acts of negligence or carelessness, the elements or otherwise, the Lessee will be completely responsible for the damage, loss and expenses incurred, and the Lessee agrees not to hold Lessor liable for any loss, theft or damage sustained to the Automobile or personal property contained therein.**

5. The relationship of the parties hereto shall be that of Lessor and Lessee and not that of bailor and bailee, it being understood that this is not a bailment. The Lessor's sole obligation to the Lessee pursuant to this Agreement is to provide space for parking of the Automobile owned by the Lessee and the Lessor assumes no other obligation or responsibility and makes no warranties, representations or guarantees, expressed or implied. Lessee agrees that the Lessor does not park the Automobile or have control of the Automobile or the keys for the Automobile and is providing no service to the Lessee of any type, and further, that the Premises in which the Parking Space is located is completely unattended, without any supervision or guard, and access is completely open to anyone who wants to enter such Premises and Lessee's Automobile is under the complete and sole control of the Lessee while parked in such Premises. It is understood and agreed that the Lessor does not agree to and will not render any service in connection with such Automobile, its accessories or contents, nor will the Lessor provide protection from loss, damage, or injury by frost, fire, theft, collision or any other causes nor have any liability and/or responsibility in connection therewith.

6. The Lessee understands that the Lessor's Parking Rules and Regulations are an integral part of this Agreement and that the lease is subject to and conditioned upon the Lessee's compliance, conformance and adherence to the Parking Rules and Regulations as promulgated from time to time by the Lessor. The Lessor shall have the sole exclusive right to amend, revise and/or modify the Parking Rules and Regulations without notice to the Lessee. Notice of such Parking Rules and Regulations shall be deemed to have been given to the Lessee if the Lessor shall post a copy thereof in the Premises.

7. The Lessee will abide by and obey all Parking Rules and Regulations made by the Lessor. The Lessee acknowledges that one such rule is that the Lessee must park the registered vehicle in the garage or space, and may not utilize other parking spaces within the complex for the parking of said vehicle. In the event Lessee violates any of these Rules or does not park the Automobile correctly or properly, or parks in the wrong Parking Space or in any place other than the Parking Space, then the Lessor shall have the right to have the Automobile moved, towed or removed from the Premises without notice to the Lessee, and Lessor will have no responsibility for any loss or damage to the vehicle as a result of moving, towing or removing the Automobile, and any and all costs and expenses in connection with the moving, towing or removing and storage charges will be the sole and exclusive responsibility and liability of the Lessee.

8. It shall be the duty of the Lessee to avoid unnecessary and unreasonable interference with or cause any traffic congestion or disruption in the Premises. Lessee agrees that the Automobile is to be parked within the garage or space and shall not partially or in any way block access to or from any Parking Space. The Lessee shall park his vehicle in the Parking Space leased herein.

9. The Lessee agrees and shall be prohibited from storing in the Automobile, or in said garage while in the Premises, any inflammable, hazardous or explosive substance, or controlled substances other than gasoline ordinarily retained in the gasoline tank of said Automobile, any intoxicating or controlled substances, liquors, firearms, or any substance in violation of the Building Code or municipal regulations and/or ordinance or Lessor's Parking Rules and Regulations.

Moreover, the Lessee agrees that this lease is for the lease of a garage or space to be used for the parking of the registered automobile, and the Lessee covenants that he will not utilize the garage or space for the storage of any item other than said vehicle.

10. This Agreement is automatically renewed from month to month, but may be terminated at any time and for any or no reason by the Lessor, upon giving thirty (30) days prior written notice to the Lessee.

11. Additionally, in the event the Lessee shall default in the payment of rent, or the performance of any of the covenants of this lease, or violate the Parking Rules and Regulations, the Lessor may give the Lessee five (5) days notice of intention to end the term thereof to be sent by certified mail, to the Lessee at the residence set forth herein, and upon the expiration of such five (5) day period, the term of this lease shall expire as completely and fully as if that day were the day herein fixed for the expiration thereof. Upon expiration or termination, Lessee must immediately vacate the Parking Space. Any failure to vacate the Space will be treated as a violation of the Parking Rules and Regulations, as well as the House Rules and Proprietary Lease and subject the vehicle to moving, towing or removal, at the sole cost and expense to the Lessee. In the event that the Lessee seeks to terminate this Lease, Lessee shall provide thirty (30) days prior written notice to the Lessor of his intention to vacate the Parking Space.

12. The Lessor reserves the right to revoke the Parking Space in the event the Lessee fails and/or refuses for any reason to either remit payment of rent for the Parking Space or the payment of maintenance for the residence of the Lessee, or is otherwise in default under the Proprietary Lease or sublease.

13. Anything to the contrary herein notwithstanding, the Lessor is authorized to obtain and enforce a lien upon the Automobile of the Lessee in case of the Lessee's default in payment of any indebtedness to the Lessor for rent, service or merchandise supplied by the Lessor and in such connection the Lessor shall have all the remedies provided by statute and common law of the State of New York, including the right of satisfaction of liens.

14. This lease is subject to building and zoning laws, regulations and other applicable laws, codes, ordinances and regulations, from any municipal or governmental body. This lease is subject and subordinate to all ground or underlying leases and mortgages which may now or hereafter affect the real property, of which demised Premises form a part, and to all renewals, modifications, consolidations, replacements and extensions thereof. This clause shall be self-operative and no further instrument of subordination shall be required. Lessee shall execute promptly any certificate that Lessor may request relative to confirmation of such subordination. Lessee hereby constitutes and appoints Lessor the Lessee's attorney in fact, irrevocable, to execute any such certificate or certificates for and on behalf of the Lessee.

15. Lessee agrees that the vehicle to be parked in said garage or space will at all times be duly and currently registered and insured, with current license plates attached to said vehicle.

16. The Lessee herein permits the Lessor, through its agents, the right of access to said garage or space at any time, without notice, for purposes of viewing and inspecting the automobile and the leased garage or space, and determining whether same are in compliance with the terms of this lease.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and year first above written.

TANGLEWOOD GARDENS OWNERS CORP.

SHAREHOLDER/RESIDENT

By: _____
Name: _____
Title: _____

By: _____
Name: _____

Space: # _____

Space Type: Indoor _____ Outdoor _____

Decal: # _____

License Plate: # _____

State: # _____

Vehicle: **Year:** _____ **Make:** _____ **Model:** _____ **Color:** _____

TANGLEWOOD GARDES OWNERS CORP.

PARKING RULES AND REGULATIONS

1. Residents of the Premises who are currently eligible for parking based on either their lease or share ownership with a separate parking lease, and as designated by the name in which said lease or ownership is issued (the "Lessee"), will be issued a special parking decal.
2. Residents of the Premises who currently have valid Parking Spaces will be issued a decal for the spaces for their Automobiles in which proof of ownership and insurance is verified. The Resident must provide a copy of current Certificate of Insurance; and all non-owned vehicles and/or permitted commercial vehicles must have the insurance naming the Corporation and its Managing Agent as an Additional Insured
3. All Automobiles improperly parking will be towed at the Automobile owner's risk and expense.
4. The Lessee is responsible to report any changes in the ownership of the Automobile to be parked in the assigned space.
5. Any Automobiles found parked in a space not assigned to that particular license plate number may be immediately towed away at the Automobile owner's risk and expense.
6. All Parking Spaces are subject to reassignment by the Board of Directors or Managing Agent at any time.
7. The Parking Space shall be allocated to only one duly registered Automobile and shall neither be used as a storage space to store any illegal, flammable or hazardous substances and materials, nor utilized for an unregistered, uninsured and/or non-operating vehicle. If, after notification, such items and/or vehicles are not removed, the Staff will remove them at the sole cost of the Lessee(s) or Sublessee(s).
8. The parking of commercial vehicles, trucks, livery or vehicles used for commercial purposes is prohibited at all times throughout the Premises and are subject to towing at the Automobile owner's risk and expense. Furthermore, the parking of certain designated vehicles are prohibited due to their size, as follows:
Open bed passenger/pickup truck vehicles of any type and large SUV, including without limitation: Hummers, Suburbans, Dakotas and Tahoes.
9. Parking in designated Fire Zones or Fire Department Rights of Way is prohibited at all times, and any Automobile so parked will be towed at the Automobile owner's risk and expense.

TANGLEWOOD GARDES OWNERS CORP.
PARKING RULES AND REGULATIONS

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10. No repairs, maintenance, mechanical work, washing or waxing of any type shall be performed on the Automobile, at any time, on the Premises. Specifically excluded from this rule is the changing of a flat tire(s).
11. A Parking Space may not be sublet, transferred or sold, and the assignment of any Parking Space is solely and exclusively the responsibility of the Board of Directors.
12. A Lessee may not sublet a Parking Space without the consent of the Board of Directors. In the event that a temporary sublet of a Lessee's assigned Parking Space is approved by the Board of Directors, the Parking Space shall be reassigned pursuant to the priority established by the Parking Space Waiting List. Upon the termination of the temporary sublet and the return of the Lessee, the former Sublessee of the Parking Space shall be reassigned to the Waiting List at the same position the said Sublessee formerly occupied.
13. Garage door openers and keys are the property of **TANGLEWOOD GARDES OWNERS CORP.** and must be returned when the Parking Space is vacated. There will be a charge for any garage door openers and/or keys lost or not returned or garage door openers returned in non-working order.
14. Garage doors must be kept closed and access may not be provided to non parkers.
15. Automobiles must not block access to or from any parking space or entrance.
16. It is the policy of **TANGLEWOOD GARDES OWNERS CORP.** to rent only one space per apartment, subject to availability. All owners requesting a Parking Space must put their name and apartment on the Parking Space Waiting List which is maintained by the Board of Directors or Managing Agent, currently based upon date of purchase. Moreover, a Shareholder is only permitted to park no more than two(2) non-commercial vehicles.
17. **TANGLEWOOD GARDES OWNERS CORP.** reserves the right to terminate the Space if the Shareholder is in default in the payment of maintenance charges or other sums due for a period of two(2) months and/or in violation fo the Parking Rules & regulations. The failure and/or refusal of the Lessee to act in compliance with the Parking Rules and regulations may result in the loss, suspension or termination of parking privileges.
18. **TANGLEWOOD GARDES OWNERS CORP.** may amend, modify, change and/or supplement these **PARKING RULES AND REGULATIONS** at anytime.

TANGLEWOOD GARDES OWNERS CORP.

PARKING RULES AND REGULATIONS

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PARKING REGISTRATION - TANGLEWOOD GARDES OWNERS CORP.

Space: # _____

Space Type: Indoor _____ Outdoor _____

Decal: # _____

License Plate: # _____

State: # _____

Vehicle: Year: _____ Make: _____ Model: _____ Color: _____